F.No.3(1)Gen/BOI/2026-2027

Special Investment Facilitation Council Division

BOARD OF INVESTMENT

6th Floor, Kohsar Block, Pak Secretariat

TENDER / PRE-QUALIFICATION NOTICE

Board of Investment, Islamabad invites electronic bids from the Firms / suppliers based in Islamabad / Rawalpindi through online portal e-Pak Acquisition & Disposal System (e-PADS) as per procedures laid down in the regulations of PPRA for supply / provision of items / services to Board of Investment, Islamabad for Financial Year 2026-27. The electronic bids, must be submitted by using e-PADS on or before **22-10-2026** at **1000 hrs**. Manual Bids, shall not be accepted. Electronic bids will be opened on the same day i.e. **22-10-2026** at **1100 hrs**. Detail of CDRs for each category is given as under:-

S. #	Tender Description	Call Deposit
1	Office / Computer Stationery / Miscellaneous Items	Rs.200,000.00

2. Interested vendors are requested to submit their bids which should be valid for a period of twelve (12) months on the following terms and conditions:-

S. No.	TERMS AND CONDITIONS OF E-BIDS
1.	Only registered firms/suppliers with Active Taxpayers List (ATL), Valid GST/NTN and vendor number, based in Rawalpindi & Islamabad, are eligible to apply.
2.	GST and AGPR Vendor number should be clearly written on the tender documents. The tenders without GST and AGPR Vendor number will not be entertained.
3.	All the interested parties are directed to apply through e-Pak Acquisition & Disposal System (EPADS) portal online as per procedures laid down in the regulations of PPRA.
4.	Bidding documents to be submitted through EPAD System and hard copy of bidding documents must be submitted at 6th Floor, Kohsar Block, Pak Secretariat, Board of Investment, Islamabad.
5.	No tender will be accepted without Call Deposit of bank draft or pay order in favor of **Board of Investment,** Islamabad and call deposit of successful bidders will be kept with this office for a period of twelve (12) months. Cheques will not be accepted in any case.
6.	The rates quoted by firms / suppliers will remain valid for a period of twelve (12) months. The firms which will quote the lowest rates will have no right to take back the call deposit or to reduce the same or to withdraw from the tender.
7.	Rates should be quoted in Pak Rupees. Prices shall not be linked with dollar or any other currency.
8.	The tenders received after the deadline will not be entertained.
9.	The procurement will be made from time to time as per requirement.
10.	Inspection of all the items will be carried out at the time of delivery before acceptance.
11.	If any item is found substandard, defective and against the prescribed specifications, the same will not be accepted in any circumstance and action will be taken against the supplier as per Public Procurement Rules, 2004 including forfeiture of bid security and black listing of supplier/Firm.
12.	The tenders will be evaluated in the light of PPRA Rules 2004 and the instructions issued from PPRA as amended from time to time.
13.	The competent authority reserves the right to accept or reject the whole tender or a portion of tender as per PPRA Rules 2004.
14.	An Affidavit on stamp paper that the firm has not been blacklisted in the past by any Ministry / Division / Department / Organization of Government of Pakistan is required.
15.	The bidding firms must have office in Islamabad or Rawalpindi.

16.	Bids / quotations must be entered in legible writing and without cutting / overwriting else item would stand rejected.
17.	The Firm should have proper Trade Facility i.e. shop, warehouse etc in Islamabad or Rawalpindi. The procuring Agency shall have a right to visit the Trade Facility anytime.
18.	EPAD System Bids will be opened on the same day in the presence of representatives of the bidders.
19.	All other terms and conditions laid down by PPRA Rules, 2004 shall be applicable.

(Shoukat Ali)
Assistant Director (Gen.)
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